



## Second Judicial District Court Washoe County Law Library

### AGENDA

#### Locations:

Virtual Zoom Meeting- Available at the Link Below

A meeting has been scheduled for the Law Library Board of Trustees on Wednesday, September 1, 2021, at 12:00 PM. This meeting will be available by videoconference. Members of the public may attend the ZOOM webinar remotely by accessing the following link: <https://washoecourts.zoom.us/j/99789995366?pwd=cSs3SjFoMWU1Z1kwTEVjNmVLMGo5Zz09> **Passcode: 587909**. This option will require a computer with audio and video capabilities. To call in by telephone dial: 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free), **Webinar ID: 997 8999 5366, Passcode: 587909**. Arrangements may be made in advance to attend the meeting using remote technology at the Law Library at 75 Court St., Reno, NV 89501 in Room 101. The Board Chair may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive conduct may or may not be given before removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**NOTE:** Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another later meeting; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later.

**Accessibility.** In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the Washoe County Law Library at (775) 328-3250, 24 hours prior to the meeting.

**Time Limits.** Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual action items on the agenda. Persons may not allocate unused time to other speakers.

**Public Comment.** **Members of the public may submit public comment by logging into the ZOOM webinar listed above.**

**Responses to Public Comments.** The Board of Trustees can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Board of Trustees. However, responses from Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Trustees will consider, Board of Trustees may choose not to respond to public comments, except to correct factual inaccuracies, ask for staff action or to ask that a matter be listed on a future agenda. The Board of Trustees may do this either during the public comment item or during the following item: "Board Comment – Limited to Announcements or Issues for Future Agendas."

Supporting documentation for agenda items provided to the Law Library Board of Trustees is available to members of the public at the Law Library located at 75 Court Street, First Floor, Room 101, Reno, Nevada 89501, and online at <https://www.washoecourts.com/LawLibrary>. Ms. Emily Reed, Assistant Court Administrator, is the person designated by the Law Library Board of Trustees to respond to requests for supporting materials. Ms. Reed is located at the Second Judicial District Court and may be reached by telephone at (775) 325-6625 or by email at [emily.reed@washoecourts.us](mailto:emily.reed@washoecourts.us).

The agenda will be:

- 12:00 PM
1. Roll Call
  2. Public Comments
  3. Law Library Board of Trustees Deputy District Attorney reassignment and introduction (Lindsay Liddell & Trenton Ross).
  4. Approval of Minutes from Board Meeting of June 2, 2021. For possible action.
  5. Update regarding the Law Library, including recent projects, grants awarded, new online catalog (Koha), Lawyer in the Library, and 2021 statistics.
  6. Status update from Mike Kattelman about the informational video project about the court system and court procedure for the public, and possible action regarding use of video scripts as a guide with room for improv or use of the scripts to strictly match video content. For possible action.
  7. Discussion and possible action regarding whether December 1 meeting should be held in person or virtually via Zoom, and whether Annual Lawyer in the Library Volunteer Recognition event should be held this year. For possible action.
  9. Board Comment – Limited to Announcements or Issues for Future Agendas
  10. Public Comments
  11. Adjournment

The agenda for this meeting has been posted at the following locations: Washoe County Law Library (Washoe County Courthouse, 75 Court Street, Room 101, Reno), Second Judicial District Court (Washoe County Courthouse, 75 Court Street/South Virginia Street, Reno), online at the Nevada Public Notice Website (<https://notice.nv.gov/>), and <https://www.washoecourts.com/LawLibrary>.

WASHOE COUNTY LAW LIBRARY  
SECOND JUDICIAL DISTRICT COURT

Law Library Board of Trustees

Meeting Minutes

June 2, 2021

1. Roll Call

Board Members present:

Honorable Connie Steinheimer, Honorable Scott Freeman, Honorable Tamatha Schreinert, Mike Kattelman  
Cortney Young, and Patricia Halstead

Trustee Halstead joined at 12:03p.m.

Honorable Tamatha Schreinert joined at 12:11p.m.

Also present were:

Emily Reed, Assistant District Court Administrator; Sarah Bates, Law Librarian; and Lindsay Liddell,  
Deputy District Attorney (Washoe County District Attorney's Office)

2. Public Comments:

None.

3. Approval of Minutes from Board Meeting of May 5, 2021. For Possible Action.

Motion to approve the minutes was made by Trustee Kattelman and seconded by Trustee Halstead.

Minutes approved unanimously.

4. Discussion of the expiration of the Governor's Emergency Directive suspending in-person Board meetings, and any legislative changes to the open meeting law. Determine format of meetings moving forward, including whether to proceed with a videoconference attendance option for future meetings. For Possible Action.

Ms. Liddell informed the Board that AB 253, the bill that would allow for completely virtual meetings, is with the Governor for signature and has not been signed at this moment. The current status of open meeting law requires that there is a physical location for the public to attend and provide public comment if they so choose.

Judge Steinheimer made the decision to have staff post the location as 75 Court Street. Ms. Reed informed the board that there is Zoom equipment for the public at the library if the Board would prefer to keep future meetings virtual.

Discussion ensued regarding the Board's varied preferences. Judge Steinheimer proposed the option of meeting once a year at the December meeting as it typically coincides with the Annual Lawyer in the Library Volunteer Appreciation event.

Trustee Halstead made a motion to keep meetings virtual if AB 253 is signed by the Governor. Until then, the physical location, in addition to virtual meetings, will be at 75 Court Street. Trustee Kattelman seconded the motion.

Motion passed unanimously.

5. Status update from Mike Kattelman about the information video project about the court system and court procedure for the public. Review of potential video production options, including video sample from Michelle Werdann, a Reynolds School of Journalism student, and discussion regarding use of the student's volunteer services versus use of a production company. For possible action.

Trustee Kattelman updated the Board on his conversation with Ms. Werdann. She shared a sample of her work and Mr. Kattelman passed that along to Ms. Bates to share with the Board if they would like to see it. Trustee Kattelman recommends employing Ms. Werdann for the project. Her estimate may increase in cost due to the enlarged scope of work.

The Board watched a segment of the sample provided.

There are five scripts ready to go as of today and there was discussion amongst the Board about timing and how we can move forward within the timeframes set by the Volunteers. Further discussion regarding review of the scripts by the Board was also had.

Judge Schreinert made a motion to authorize Trustee Kattelman to move forward with Ms. Werdann's services. As part of that he will provide the scripts to the Board for review and comment to Trustee Kattelman only. Chief Freeman seconded the motion.

Motion passed unanimously.

6. Board Comment- Limited to Announcements or Issues for Future Agendas.
7. Public Comments.
8. Adjournment at 12:28p.m.

## SECOND JUDICIAL DISTRICT COURT STATISTICS

### WASHOE COUNTY LAW LIBRARY REFERENCE

April 2021

Calls	General Public	Attorney/Legal Prof.	Total
8:00 - 10:00	61	2	63
10:00 - 12:00	73	2	75
12:00 - 3:00	110	2	112
3:00 - 5:00	62	1	63
5:00 - 7:00	15	0	15
Total	321	7	328

E-mails	General Public	Attorney/Legal Prof.	Total
	159	61	220

Live Chats	General Public	Attorney/Legal Prof.	Total
	169	2	171

In person	General Public	Attorney/Legal Prof.	Total
	164	8	172

Via Zoom	General Public	Attorney/Legal Prof.	Total
	13	0	13

REFERENCE QUESTIONS	GENERAL PUBLIC	ATTY OR OTH LGL PROF	TOTAL
<b>Family Law</b>			
Adoption/ Termination of Parental Rights	10	0	10
Answers	7	0	7
Child Custody	61	0	61
Child Support	5	0	5
Divorce/ Annulment/Separation	71	0	71
Domestic Violence/TPO/EPO	21	1	22
Guardianships Adult/Minor	31	1	32
Name Change Adult/Minor	18	1	19
Motions/Notice/Emergency	46	0	46
Oppositions/Objections	2	0	2
Third Party Visitation	0	0	0
Other Family Court Procedures/Packets	31	1	32
<b>Non-Family Reference</b>			
Appeals	1	0	1
Civil Complaints/Petitions	8	0	8
Civil Procedure/State/Federal	4	0	4
Civil Rights/Constitutional Law	0	0	0
Contract	0	0	0
Criminal Law and Defense	12	0	12
Employment/Labor	3	0	3
Immigration	0	0	0
Landlord/Tenant Rights	9	0	9
Medical	0	0	0
Military/Veterans Rights	0	0	0
Personal Injury/Damages	1	0	1
Probate/Wills/Trusts/Estate Planning	27	0	27
Rogue Title	0	0	0
Sealing of Criminal Record	2	0	2
<b>Law Library Services</b>			
Liberty Catalog/Circulation	6	9	15
Library Card	9	1	10
Copier Use/ Change	0	0	0
Eflex / E-Filing / Filing	52	0	52
Internet/ Contexte	1	0	1
Lawyer in the Library Info./Referrals	302	51	353
Westlaw	2	1	3
Curbside service	1	2	3

Zoom assistance	4	2	6
<b>Other</b>			
Copies of Court Records	40	1	41
Hearing Questions	22	0	22
Hours	4	0	4
Notary	1	6	7
Referrals To Other Services/NLS/WLS	10	0	10
Spanish Speaker	8	0	8
Other	69	2	71
	<b>TOTAL</b>		<b>980</b>

In Person Visits Times	Attorneys/Legal Professionals	Court Employees	Door Count
8:00 - 10:00	0	0	0
10:00 - 12:00	0	0	0
12:00 - 3:00	0	0	0
3:00 - 5:00	0	0	0
5:00 - 7:00	0	0	0

Program/Computer Usage	Attorneys/Legal Professionals	Court Employees	General Public
Books	0	0	0
Contexte	0	0	0
Copiers/Scanners	0	0	0
General Computer Use	0	0	0
Lawyer in the Library	0	0	0
Self-Checkout	0	0	0
TPO Computers	0	0	0
Westlaw	0	0	0
Zoom Hearing	0	0	0

Databases/Other	Attorneys/Legal Professionals	Court Employees	General Public	Total
Circulation of Books	4		2	6
CLE Class				0
Contactless Book Pick Up	2			2
EBSCOHost			2	2
Inhouse Usage		62		62
Lexis	12	4	1	17
Notary - Electronic		1		1
Notary - In Person		8	1	9
Westlaw				0

Lawyer in the Library	Family Law	General Law	Probate Law	Total
Participants	55	29	18	102
Volunteers	8	4	3	15
Turned Away/Waitlisted	8	6	0	14
Pulled from Waitlist	5	4	0	9
Attended In Person	0	0	0	0
Attended by Zoom	42	22	13	77

## SECOND JUDICIAL DISTRICT COURT STATISTICS

### WASHOE COUNTY LAW LIBRARY REFERENCE

May 2021

Calls	General Public	Attorney/Legal Prof.	Total
8:00 - 10:00	48	0	48
10:00 - 12:00	60	1	61
12:00 - 3:00	90	6	96
3:00 - 5:00	58	1	59
5:00 - 7:00	2	0	2
Total	258	8	266

E-mails	General Public	Attorney/Legal Prof.	Total
	59	49	108

Live Chats	General Public	Attorney/Legal Prof.	Total
	231	2	233

In person	General Public	Attorney/Legal Prof.	Total
	8	7	15

Via Zoom	General Public	Attorney/Legal Prof.	Total
	0	0	0

REFERENCE QUESTIONS	GENERAL PUBLIC	ATTY OR OTH LGL PROF	TOTAL
<b>Family Law</b>			
Adoption/ Termination of Parental Rights	10	0	10
Answers	2	0	2
Child Custody	20	0	20
Child Support	5	0	5
Divorce/ Annulment/Separation	52	0	52
Domestic Violence/TPO/EPO	12	0	12
Guardianships Adult/Minor	13	0	13
Name Change Adult/Minor	17	0	17
Motions/Notice/Emergency	27	0	27
Oppositions/Objections	5	0	5
Third Party Visitation	1	0	1
Other Family Court Procedures/Packets	24	1	25
<b>Non-Family Reference</b>			
Appeals	1	0	1
Civil Complaints/Petitions	11	0	11
Civil Procedure/State/Federal	4	0	4
Civil Rights/Constitutional Law	0	0	0
Contract	0	0	0
Criminal Law and Defense	16	0	16
Employment/Labor	2	0	2
Immigration	0	0	0
Landlord/Tenant Rights	17	0	17
Medical	1	0	1
Military/Veterans Rights	0	0	0
Personal Injury/Damages	4	0	4
Probate/Wills/Trusts/Estate Planning	20	0	20
Rogue Title	1	0	1
Sealing of Criminal Record	4	0	4
<b>Law Library Services</b>			
Liberty Catalog/Circulation	8	11	19
Library Card	1	2	3
Copier Use/ Change	1	1	2
Eflex / E-Filing / Filing	35	13	48
Internet/ Contexte	2	0	2
Lawyer in the Library Info./Referrals	122	22	144
Westlaw	3	1	4
Curbside service	1	2	3

Zoom assistance	1	0	1
<b>Other</b>			
Copies of Court Records	41	0	41
Hearing Questions	13	0	13
Hours	2	1	3
Notary	4	4	8
Referrals To Other Services/NLS/WLS	13	0	13
Spanish Speaker	12	0	12
Other	78	3	81
		<b>TOTAL</b>	<b>667</b>

In Person Visits Times	Attorneys/Legal Professionals	Court Employees	Door Count
8:00 - 10:00	0	0	0
10:00 - 12:00	0	0	0
12:00 - 3:00	0	0	0
3:00 - 5:00	2	0	0
5:00 - 7:00	0	0	0

Program/Computer Usage	Attorneys/Legal Professionals	Court Employees	General Public
Books	1	0	0
Contexte	0	0	0
Copiers/Scanners	0	0	0
General Computer Use	1	0	0
Lawyer in the Library	0	0	0
Self-Checkout	0	0	0
TPO Computers	0	0	0
Westlaw	0	0	0
Zoom Hearing	0	0	0

Databases/Other	Attorneys/Legal Professionals	Court Employees	General Public	Total
Circulation of Books	1			1
CLE Class		5		5
Contactless Book Pick Up	1			1
EBSCOHost	0	0	0	0
Inhouse Usage	41			41
Lexis	1	1	2	4
Notary - Electronic				0
Notary - In Person		3	2	5
Westlaw				0

Lawyer in the Library	Family Law	General Law	Probate Law	Total
Participants	54	30	18	102
Volunteers	6	3	3	12
Turned Away/No Show	3	13	0	16
Pulled from Waitlist	2	2	0	4
Attended In Person	0	0	0	0
Attended by Zoom	40	26	12	78



## SECOND JUDICIAL DISTRICT COURT STATISTICS

### WASHOE COUNTY LAW LIBRARY REFERENCE

June 2021

Calls	General Public	Attorney/Legal Prof.	Total
8:00 - 10:00	52	2	54
10:00 - 12:00	68	3	71
12:00 - 3:00	101	2	103
3:00 - 5:00	61	0	61
5:00 - 7:00	5	0	5
Total	287	7	294

E-mails	General Public	Attorney/Legal Prof.	Total
	69	130	199

Live Chats	General Public	Attorney/Legal Prof.	Total
	301	8	309

In person	General Public	Attorney/Legal Prof.	Total
	28	13	41

Via Zoom	General Public	Attorney/Legal Prof.	Total
	3	0	3

REFERENCE QUESTIONS	GENERAL PUBLIC	ATTY OR OTH LGL PROF	TOTAL
<b>Family Law</b>			
Adoption/ Termination of Parental Rights	15	0	15
Answers	1	0	1
Child Custody	21	0	21
Child Support	9	0	9
Divorce/ Annulment/Separation	39	1	40
Domestic Violence/TPO/EPO	10	0	10
Guardianships Adult/Minor	34	0	34
Name Change Adult/Minor	17	0	17
Motions/Notice/Emergency	43	0	43
Oppositions/Objections	11	0	11
Third Party Visitation	0	0	0
Other Family Court Procedures/Packets	55	3	58
<b>Non-Family Reference</b>			
Appeals	0	0	0
Civil Complaints/Petitions	18	0	18
Civil Procedure/State/Federal	5	0	5
Civil Rights/Constitutional Law	0	0	0
Contract	1	0	1
Criminal Law and Defense	3	0	3
Employment/Labor	2	0	2
Immigration	0	0	0
Landlord/Tenant Rights	4	0	4
Medical	2	0	2
Military/Veterans Rights	0	0	0
Personal Injury/Damages	0	0	0
Probate/Wills/Trusts/Estate Planning	32	0	32
Rogue Title	0	0	0
Sealing of Criminal Record	2	0	2
<b>Law Library Services</b>			
Liberty Catalog/Circulation	5	11	16
Library Card	8	0	8
Copier Use/ Change	8	2	10
Eflex / E-Filing / Filing	61	2	63
Internet/ Contexte	4	1	5
Lawyer in the Library Info./Referrals	166	104	270
Westlaw	7	4	11
Curbside service	4	1	5
Zoom assistance	3	2	5
<b>Other</b>			
Copies of Court Records	29	1	30

Hearing Questions	18	0	<b>18</b>
Hours	3	1	<b>4</b>
Notary	2	8	<b>10</b>
Referrals To Other Services/NLS/WLS	10	0	<b>10</b>
Spanish Speaker	12	0	<b>12</b>
Other	45	9	<b>54</b>
		<b>TOTAL</b>	<b>859</b>

In Person Visits Times	Attorneys/Legal Professionals	Court Employees	Door Count
8:00 - 10:00	0	0	0
10:00 - 12:00	3	0	0
12:00 - 3:00	3	0	0
3:00 - 5:00	1	5	0
5:00 - 7:00	0	0	0

Program/Computer Usage	Attorneys/Legal Professionals	Court Employees	General Public
Books	2	0	0
Contexte	0	0	0
Copiers/Scanners	3	0	1
General Computer Use	1	0	2
Lawyer in the Library	1	0	0
Self-Checkout	1	0	0
TPO Computers	0	0	0
Westlaw	4	0	0
Zoom Hearing	0	0	0

Databases/Other	Attorneys/Legal Professionals	Court Employees	General Public	Total
Circulation of Books	5		3	<b>8</b>
CLE Class				<b>0</b>
Contactless Book Pick Up	1			<b>1</b>
EBSCOHost	0	0	0	<b>0</b>
Inhouse Usage		15		<b>15</b>
Lexis		3	6	<b>9</b>
Notary - Electronic				<b>0</b>
Notary - In Person		5	3	<b>8</b>
Westlaw				<b>0</b>

Lawyer in the Library	Family Law	General Law	Probate Law	Total
Participants	76	49	18	<b>143</b>
Volunteers	11	5	2	<b>18</b>
Turned Away/No Show	11	9	2	<b>22</b>
Pulled from Waitlist	5	4	0	<b>9</b>
Attended In Person	0	0	0	<b>0</b>
Attended by Zoom	59	32	13	<b>104</b>

**LAWYER IN THE LIBRARY PROGRAM FOR FAMILY, GENERAL & PROBATE PROGRAM  
FAMILY LAW  
JANUARY-JULY 2021**

MONTH	ATTORNEY	ATTORNEYS PER SESSION	NEW ATTORNEY	# OF PARTICIPANTS SIGNED UP	# OF PARTICIPANTS ON WAITLIST
JAN. 5, 2021	Rost Olsen/Elizabeth Bittner/Jonathan King	3	1	16	0
JAN. 12, 2021	Tehan Slocum/Gary Silverman/Michael Roth	3	0	15	0
JAN. 19, 2021	Janet Traut	1	0	12	0
JAN. 26, 2021	Gary Silverman/Jann Chubb(observing)/Michael Roth/Jonathan King	4	1	18	1
FEB. 2, 2021	Jennifer Mayhew/Kevin Ryan	2	0	16	2
FEB. 9, 2021	Tehan Slocum, Mike Roth/Bronagh Kelly	3	0	17	0
FEB. 16, 2021	Gary Silverman(Jann Chubb/Jonathan King	2	0	10	0
FEB. 23, 2021	Gary Silverman (Jann Chubb)/Elizabeth Bittner/Kendra Jepsen	3	0	14	0
MAR. 2, 2021	Jonathan King/Travis Clark	2	0	10	0
MAR. 9, 2021	Michael Roth/Jonathan King	2	0	14	0
MAR. 16, 2021	Gary Silverman/Michael Roth	2	0	12	0
MAR. 23, 2021	Elizabeth Bittner/Jonathan King	2	0	13	0
MAR. 30, 2021	Gary Silverman/Jann Chubb/Bronagh Kelly	3	0	13	0
APR. 6, 2021	Kendra Jepsen/Tehan Slocum	2	0	10	0
APR. 13, 2021	Bronagh Kelly/Tehan Slocum	2	0	16	4
APR. 20, 2021	Michael Roth/Bronagh Kelly	2	0	15	4
APR. 27, 2021	Kendra Jepsen/Michael Roth	2	0	14	0
MAY 4, 2021	Tehan Slocum/Kevin Ryan	2	0	14	
MAY 11, 2021	Kale Brock/ Rost Olsen	2	1	13	0
MAY 18, 2021	Bronagh Kelly/Janet Traut	2	0	11	0
MAY 25, 2021	Kale Brock/Bronagh Kelly	2	0	16	3
JUN. 1, 2021	Kendra Jepsen/Damian Sinnott	2	0	14	0
JUN. 8, 2021	Rost Olsen/Elizabeth Bittner	2	0	17	3
JUN. 15, 2021	Kathy Breckenridge/Kale Brock/Tehan Slocum	3	0	16	5
JUN. 22, 2021	Kendra Jepsen/Gary Silverman	2	0	14	0

JUN. 29, 2021	Gary Silverman/Bronagh Kelly	2	0	15	3
JUL. 6, 2021	CANCELLED DUE TO TRAINING		0	0	0
JUL. 13, 2021	Kathy Breckenridge/Brittany Cooper	2	0	14	0
JUL. 20, 2021	Moria Desmarais/Kale Brock	2	0	14	7
JUL. 27, 2021	Mike Roth/Kale Brock/Janet Traut	3	0	20	0
<b>TOTALS</b>		<b>66</b>	<b>3</b>	<b>326</b>	<b>32</b>

**LAWYER IN THE LIBRARY PROGRAM FOR FAMILY, GENERAL & PROBATE PROGRAM  
GENERAL LAW  
JANUARY-JULY 2021**

MONTH	ATTORNEY	ATTORNEYS PER SESSION	NEW ATTORNEY	# OF PARTICIPANTS SIGNED UP	# OF PARTICIPANTS ON WAITLIST
JAN. 6, 2021	Rost Olsen	1	1	8	4
JAN. 13, 2021	Matt Morris	1	0	8	3
JAN. 20, 2021	Rost Olsen	1	0	8	1
JAN. 27, 2021	Adam McMillen	1	0	8	3
FEB. 3, 2021	Colton Loretz/Adam McMillen	2	0	9	0
FEB. 10, 2021	Kevin Karp	1	0	7	0
FEB. 17, 2021	Maddy Shipman	1	0	7	0
FEB. 24, 2021	Matt Morris/ John Samberg	2	0	15	0
MAR. 3, 2021	Angela Bullentini	1	1	8	0
MAR. 10, 2021	Leah Wigren/Colton Loretz	2	0	6	8
MAR. 17, 2021	Colton Loretz/Matt Morris	2	0	11	0
MAR. 24, 2021	Adam McMillen	1	0	8	0
Mar. 31, 2021	John Samberg	1	0	8	2
APR. 7, 2021	Kevin Karp	1	0	8	3
APR. 14, 2021	Matt Morris	1	0	8	3
APR. 21, 2021	Maddy Shipman	1	0	5	0
APR. 28, 2021	Steve Castronova	1	1	8	0
MAY 5, 2021	Matt Morris	1	0	6	0
MAY 12, 2021	Adam Mcmillen	1	0	8	6
MAY 19, 2021	Angela Bullentini	1	0	8	5
MAY 26, 2021	Dane Littlefield	1	0	8	2
JUN. 2, 2021	Kale Brock	1	0	8	1
JUN. 9, 2021	Kale Brock	1	0	8	4

JUN. 16, 2021	Maddy Shipman	1	0	8	3
JUN. 23, 2021	No volunteer	0	0	8	1
JUN. 30, 2021	Leah Wigren/Matt Morris	2	0	17	0
JUL. 7, 2021	CANCELLED DUE TO TRAINING	0	0	0	0
JUL. 14, 2021	Adam McMillen	1	0	8	3
JUL. 21, 2021	Kale Brock	1	0	8	3
JUL. 28, 2021	Michelle Mowry-Willems	1	1	8	1
TOTALS		33	4	235	55

**LAWYER IN THE LIBRARY PROGRAM FOR FAMILY, GENERAL & PROBATE PROGRAM  
PROBATE LAW  
JANUARY-JULY 2021**

MONTH	ATTORNEY	ATTORNEYS PER SESSION	NEW ATTORNEY	# OF PARTICIPANTS SIGNED UP	# OF PARTICIPANTS ON WAITLIST
JAN. 6, 2021	Damian Sinnott	1	1	3	0
JAN. 20, 2021	Brian Saeman	1	0	6	0
FEB. 3, 2021	John White	1	0	8	2
FEB. 17, 2021	Nicole Harvey	1	0	9	1
MAR. 3, 2021	Nicole Harvey	1	0	7	0
MAR. 17, 2021	Patrick Millsap/McClure Wallace	2	0	8	1
APR. 7, 2021	Patrick Millsap/McClure Wallace	2	0	11	0
APR. 21, 2021	Nicole Harvey	1	0	7	0
MAY 5, 2021	Tim Summers	1	1	7	0
MAY 19, 2021	Audrey Damonte/Nicole Harvey	2	0	11	0
JUN. 2, 2021	Nicole Harvey	1	0	7	0
JUN. 16, 2021	Brian Saeman	1	0	11	2
JUL. 7, 2021	CANCELLED DUE TO TRAINING	0	0	0	0
JUL. 21, 2021	Damian Sinnott/John White	2	0	14	0
TOTALS		17	2	109	6



# Washoe County Law Library

Update: September 1, 2021

# Law Library Staff

- We are down to 4 team members.
- Sheila Mansfield resigned June 3 to take a position in Department 15.
  - We have filled the Senior Law Library Assistant position.
  - Liz Williams will be starting on September 20.
- Natalie Villegas resigned August 27.
  - The Law Library Assistant III position has been posted.
  - We are currently reviewing applications and scheduling interviews soon.

# We are available to help!

- Currently, half of the team is working onsite.
- The other half of the team is working from home.

 Phone

 Email

 Live Chat

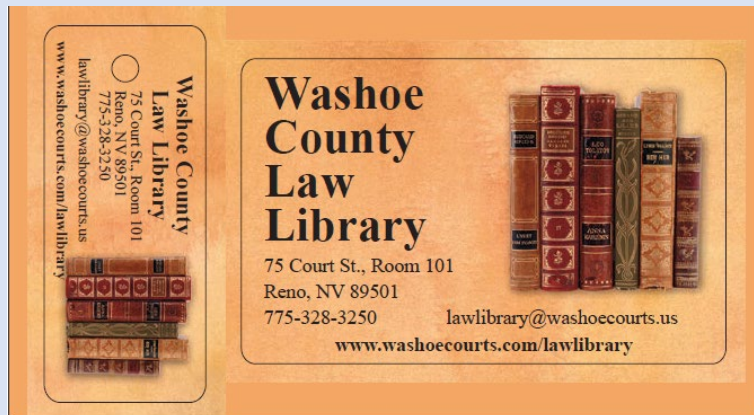
- We are now responsible for most of the Live Chats that come in through the Court's website.



# We are open!

- The Law Library is open to the public.
  - We have resumed our regular hours of operation.
    - Monday : 8:00 – 5:00
    - Tuesday & Wednesday: 10:00 – 7:00
    - Thursday: 8:00 – 5:00
    - Friday: 8:00 – 12:00
  - Lawyer in the Library remains virtual.
- Masks and social distancing are required.
  - We have spaced out public computers & Westlaw computers.
  - There are sneeze guards around staff reference desk.
  - There are air purifiers placed throughout the library.
  - Hand sanitizer and disinfectant wipes are available.

# Grants & Donations



## \$4,500 from Nevada State Library LSTA Evolving Needs Grant Award

- Mobile book return
- New library cards with key tags
- RFID tags

## \$20,000 Nevada State Library LSTA American Rescue Plan Grant Award

- Additional Lexis Digital Library titles
- 53 e-books and 53 print books

## \$121.36 David Hamilton Trust donation

- Purchased copies of the new Nevada Appellate Practice Manual

Home Cart Lists

Welcome, Sarah Bates

WASHOE COUNTY LAW LIBRARY

775-328-3250 | LawLibrary@washoecourts.us  
www.washoecourts.com/lawlibrary

# New Library System - Koha!

Advanced Search | Law Library Website | Library Online Resources | Lawyer in the Library Program | Ask a Librarian

### Library Location and Hours

Washoe County Law Library  
Second Judicial District Court  
75 Court Street  
Reno, NV 89501

**Monday:**  
8:00am - 5:00pm

**Tuesday & Wednesday:**  
10:00am - 12:00pm

**Thursday:**  
8:00am - 5:00pm

**Friday:**  
8:00am - 12:00pm

**Saturday:**  
Closed

### Contact Us

(775) 328-3250  
LawLibrary@washoecourts.us

## Search

Library catalog | Enter your search here





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NEW BOOKS

No image available

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No image available

UNMARRIED PARENTS RIGHTS

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Information Architecture

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Represent Yourself in Court

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### Welcome, Sarah Bates

1 hold(s) pending

### Library Databases

- [Westlaw](#)
- [Lexis Digital Library](#)
- [Gale Legal Forms](#)
- [EBSCO Legal Information Reference Center](#)
- [EBSCO Legal Source and Criminal Justice Abstracts](#)

- Same system the Nevada Supreme Court Library uses
- More intuitive and user-friendly for both staff and patrons
- More affordable
- In-depth staff training